













1 PRECAUTIONS FOR USE

	WARNING: For trained healthcare professionals only
	WARNING: DO NOT modify the WARD-CSS software
	WARNING: Ensure a stable internet connection to avoid delayed alerts and notifications
	WARNING: Assign every patient to an active user to receive alerts and notifications
	WARNING: Ensure sound and notifications are enabled on the phone
	WARNING: Assign the correct monitor to the patient to receive alerts and notifications
	WARNING: Keep the phone with you to receive alerts and notifications
	CAUTION: Avoid unauthorized access by keeping login information secret
	CAUTION: ONLY use WARD-CSS according to intended use
	CAUTION: ONLY use medical devices for vital sign monitoring according to intended use

	CAUTION: Read and understand the instructions for use for the medical devices used in conjunction with WARD-CSS
	CAUTION: Contact sensor company if you experience problems with the sensors

Please also note:

- Check whether all patients have a user in the *Web App Overview*.
- Check if there are any active alerts. Check if the user associated with the patient is aware of this.

2 I FORGOT MY PASSWORD:

- Open the WARD-CSS app.
- Select **Forgot your password?**
- Enter your email and you will receive a link for creating a new password.

A password must consist of at least 8 characters and must contain an uppercase letter, a lowercase letter, a number, and a symbol.

Please note that if you enter your password incorrectly five times, your access to the app will be blocked for one hour.

3 A USER HAS ASKED ME FOR A NEW PASSWORD:

- Help the user get a new password via the Login page by pressing [Forgot your password?](#)
 - The user must enter their email, after which they will receive a new password.
- You cannot create a new password for an existing user.

4 A USER HAS BEEN DELETED:

- Create the user again (only superusers) by pressing **Settings** at the top of the screen followed by **Archived users** on the left side of the screen and finally **Reactivate users** in the top right corner.

5 THERE ARE ERRORS IN A USER'S INFORMATION:

- Find the user in question by pressing **Settings** at the top of the screen, then **Staff** on the left side.
- Press the **Pencil icon** next to the user's name to edit the user.
- This is where you can correct any information that needs editing.
- Remember to confirm the corrections by pressing **Save**.

6 WHERE DO I SEE THE PREVIOUS VITAL SIGNS IN THE WEB APP:

- Press the *Patient box* to access the *Patient details*.
- When you press on one of the real-time vital values, a visualisation of both real-time and historical values are presented as trend data. The previous values are displayed in a graph as trend data containing the historical vital signs. Alerts are displayed on the x-axis as red dots.

Here you can do the following actions:

- See at what time an alert was triggered, and check what vital value triggered it.
- Show multiple trend data graphs at the same time; press on a vital value to add it to the overview graph, or press again to delete it from the overview.
- Scroll through the chart to a specific time; hold your mouse cursor over the graph and move the white dotted line to the right or left.
- Choose to see either the last 1 hour, 2 hours, 6 hours, 12 hours or everything by pressing **1h, 2h, 6h, 12h** or **all**.
- Zoom into the data and pan (move) the timeframe.

The last measured value for the respective vital sign is displayed to the right of the chart. If data is missing, it will be indicated in the respective vital sign box.

7 CAN I HANDLE AN ALERT IN THE WEB APP:

- It is not possible to handle alerts in the web app. This is done in the mobile app.
- In the web app you can see the status of alerts in the top of the screen. This is shown in a **red** box.

8 DO YOU WANT TO REPORT A BUG OR SUGGEST IMPROVEMENTS?

You can report bugs either from the Login page by choosing the [Service Portal](#) or via [report error](#) in the top left corner in the menu. After this, select [Report bug](#) or [new feature](#) which opens the Service Portal.

In the Service Portal you can report an error (bug), recommend a new feature, or suggest improvements.